

MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
DEPARTMENT OF HEAVY INDUSTRY

MINISTER: SHRI ANANT G. GEETE

MINISTER OF STATE: SHRI BABUL SUPRIYO

SECRETARY: DR. A.R. SIHAG

WORK ALLOCATION AMONGST OFFICERS

As on 01.02.2019

A. Allocation of Work between Hon'ble Minister & MoS (HI&PE)

All matters except those listed below at Para - 1 & 2 shall be submitted to the Minister (HI&PE) through MoS (HI&PE).

1. The following matters will be disposed of at the level of Minister of State (HI&PE):
 - a) All matters relating to:
 - Unstarred Questions
 - Assurances (Fulfilment/Extension of time, Request for dropping the Assurance)
 - Special Mentions
 - Laying of Annual Reports/Rules/Regulations, etc.
 - Authentication of Papers
 - b) Matters relating to Official Language Policy Implementation except chairing the meeting of Hindi Advisory Committee of the Ministry
 - c) VIP References addressed to the MoS
 - d) All matters related to BHEL Electrical Machines Ltd., Hoogly Printing Co. Ltd., Hindustan Salts Ltd., Sambhar Salts Ltd., Hindustan Cables Ltd., Hindustan Photo Films, Instrumentation Ltd., Triveni Structural Ltd., Tungabhadra Steel Products Ltd., Tyre Corpn. of India Ltd., HMT Bearings Ltd., HMT Chinar Watches Ltd., HMT Watches Ltd.
2. The following matters will be submitted directly to the Minister (HI&PE):
 - a) Starred Questions
 - b) Calling Attention Motion
 - c) VIP References addressed to the Minister
 - d) Establishment and Vigilance matters relating to Joint Secretary level and above in Ministry / Subordinate Organizations / Autonomous Bodies and Board level Officers in CPSUs.
 - e) Any urgent/immediate matter

B. The Charge of SS & FA (Dr. Subhash Chandra Pandey)

| S.No. | Section/Desk | CPSEs/Items of Work | US/DO/SO/DS | DS/DIR/Equivalent |
|-------|--------------|---------------------|--------------------------|--------------------|
| 1. | Finance | --- | Shri Kulvinder Singh, US | DS (AMM) → SS&FA |
| 2. | B&A | --- | Smt. Ved Jyoti, US | DS(AMM) → CCA(NSK) |

▲ All files related to restructuring/closing/funding/alienation of assets of CPSEs would be routed through SS&FA for consideration of SHI.

C. The Charge of Joint Secretary (Ms. Sukriti Likhi)

| S.No | Section/Desk | CPSEs/Items of Work | US/DO/SO/AO | DS/DIR/ Equivalent |
|------|------------------------------|--------------------------------|--|-----------------------|
| 1 | PE.VII | NEPA, HNL, HPCL | -- Shri Shravan Kumar, SO | DS (AT) |
| 2 | PE.XII | CCI, BLC, TAFCO | -- | DS (AT) |
| 3 | HE&MT Skill Development | | Shri Sanjiv Kumar Gupta, US | Dir (RP) |
| 4 | IT Cell | --- | Shri Sanjiv Kumar Gupta, US | DS (RP) |
| 5 | PE.VIII | FCRI, ILK, REIL | Shri Thang Lian Lal, US | DS (PG) |
| 6 | PE.V | HSL, SSL, CCIL, NBCIL | Shri Thang Lian Lal, US Shri B.S. Ahluwalia, Consultant | DS (PG) |
| 7 | TSW | NIDC and EPIL | -- | DS (HS) |
| 8 | Administration | --- | Shri S.K. Saxena, US Shri Sudhir Lakra, SO | Dir (RKS) |
| 9 | General Administration | (Includes Swachhta Abhiyan) | Shri S.K. Saxena, US Shri Sudhir Lakra, SO | Dir (RKS) |
| 10 | Cash | --- | Shri S.K. Saxena, US Sh P.K. Uniyal, SO | Dir (RKS) |
| 11 | International Cooperation | --- | Shri S.K. Saxena, US | Dir (RKS) |
| 12 | O&M Cell, Training | --- | Shri Inder Jeet Singh, US Smt. Bimla Dass, SO | Dir (RKS) |

D. The Charge of Joint Secretary (Shri Pravin L. Agrawal)

| S. No | Section/Desk | CPSEs/Items of Work | US/DO/SO/AO | DS/DIR/ Equivalent |
|-------|---|---|--|-----------------------|
| 1 | PG Cell | - | -- Smt Bimla Dass, SO | DS (KDS) |
| 2 | E-Sameeksha | - | -- | DS (KDS) |
| 3 | PE. XI | BHEL, NBPPL, BHPV, ECCO, BHEL-EML, HEI | Shri P.K. Gupta, US Sh Tapas Dey, SO | DS (AK) |
| 4 | PE.I | AYCL, RIC, NIL | Shri P.K. Gupta, US | DS (AK) |
| 5 | PE. IV | R&C, B&R | Shri M. Subramaniam US | DS (AK) |
| 6 | Coordination | Coordination of Closure of units | Shri M. Subramaniam, US | DS (AK) |
| 7 | Coordination | - | Shri Dinesh Pal Singh, US Smt MV CH Padmavati, SO | DS (AK) |
| 8 | SC/ST Cell, RTI Cell | - | -- | DS (GT) |
| 9 | Monitoring of Court Cases (except Auto) | - | -- | DS (GT) |
| 10 | PE. IV | BPCL | -- | DS (GT) |
| 11 | Coordination | Coordination of Disinvestment of units | -- | DS (GT) |
| 12 | Corporate Cell | -- | Shri Tapas Dey, SO | Jt Dir (VK) |
| 13 | PE. VI | TCIL, SIL | Shri B.P.Satapathy, US Shri P.K. Uniyal, SO | Dir (SKS) |

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|----|-----------------------------------|---|---|-----------|
| 14 | PE. III | BBJ, HPF | Shri B.P. Satapathy, US Shri Durga Prasad, consultant | Dir (SKS) |
| 15 | Vigilance | --- | Smt. Ved Jyoti, US | Dir (SKS) |
| 16 | NATIS Cell | NATRiP/NAB | Shri B.P. Satapathy, US | Dir (SKS) |
| 17 | Auto Engineering Industries (AEI) | (Electric Mobility, Officer in-charge of DBT, Court cases of Auto Sector) | Shri Ajay Kumar Gaur, US | Dir (SKS) |
| 18 | Auto Engineering Industries (AEI) | (Other than Electric Mobility, officer in-charge of DBT, Court Cases of Auto Sector), All Auto Policy Matters | Smt. Simmi Narnaulia, US | Dir (SKS) |
| 19 | Hindi | --- | Shri Rajinder Bali, AD (OL) | Dir (MZH) |
| 20 | PE. X | HMT, PTL | Shri Inder Jeet Singh, US | Dir (MZH) |
| 21 | Parliament | --- | Shri Inder Jeet Singh, US Shri Sanjiv Kumar, Parliament Asstt. | Dir (MZH) |
| 22 | PE. V | HEC | Smt. Ved Jyoti, US Shri B.S. Ahluwalia, Consultant | Dir (MZH) |

E. The Charge of Economic Adviser (Dr. A.K. Panda)

| S.No | Section/Desk | PSEs | US/DO/SO/AO | DS/DIR/Equivalent |
|------|---|------------------------|---|-------------------|
| 1. | TSW (Annual Report, Annual Plan & Annual Action Plan, Formulation of vision & strategy beyond 12 th five year plan) | (Excluding NIDC & EPI) | Shri Babu Lal Meena, US | Jt Dir (MS) |
| 2. | PE. II | BOGL, MAMC, HCL | Shri Babu Lal Meena, US Shri B.R. Sharma, Consultant | Jt Dir (MS) |
| 3. | PE. IV | BYNL, TSL, TSPL | Shri Babu Lal Meena, US | Jt Dir (MS) |
| 4. | GST Facilitation Cell | -- | Shri Babu Lal Meena, US | Jt Dir (MS) |

EA shall also provide advice on:

- 1) All economic issues concerning the Department of Heavy Industry.
- 2) Cabinet Notes / Policy Papers / Discussion Papers / Proposals to Government Departments / Miscellaneous items.
- 3) Formulation of Schemes in the Sectors administered by DHI.

Shri A.K. Panda, Economic Adviser will directly report to Secretary (Heavy Industry) in respect of the work allocated to him.

Link Arrangement as on 01.02.2019

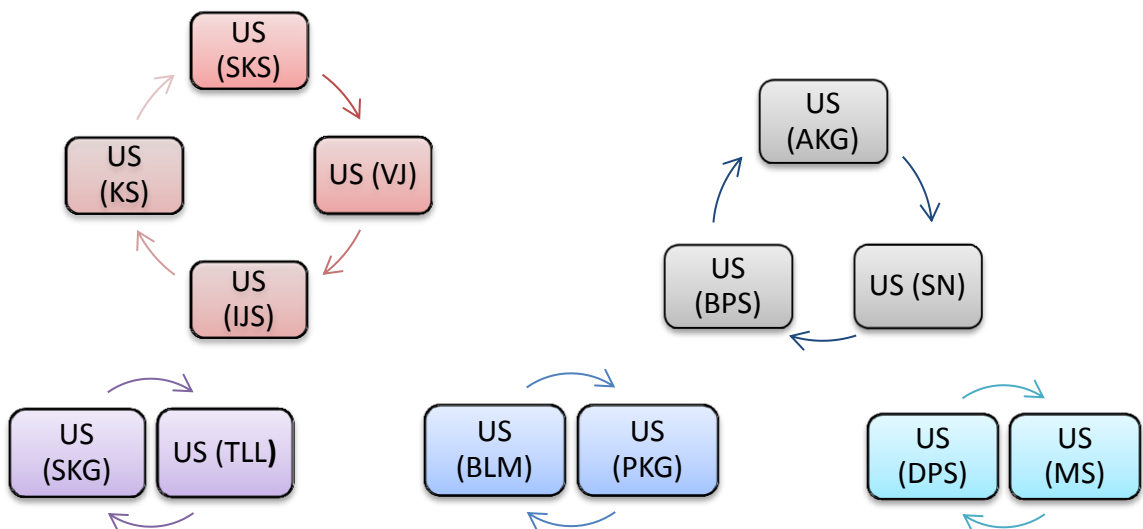
(A) JOINT SECRETARY LEVEL

| Sl. No. | Name | Link Officer | 2 nd Link Officer |
|---------|-------------------|-------------------|------------------------------|
| 1. | Ms. Sukriti Likhi | Shri P.L. Agrawal | vacant |
| 2. | Shri P.L. Agrawal | Ms. Sukriti Likhi | Shri A.K. Panda |
| 3. | vacant | Shri P.L. Agrawal | Ms. Sukriti Likhi |
| 4. | Shri A.K. Panda | vacant | Shri P.L. Agrawal |

(B) DIRECTOR/DY.SECRETARY LEVEL

| Name of Officer | Link Officer |
|-----------------|--------------|
| Dir (SKS) | Dir (RKS) |
| Dir (RKS) | Dir (SKS) |
| Dir (MZH) | DS (RKS) |
| DS (KDS) | DS (AK) |
| DS (AK) | DS (GT) |
| DS (GT) | DS (KDS) |
| Dir (RP) | DS (PG) |
| DS (PG) | Dir (RP) |
| DS (AT) | DS (HS) |
| DS (HS) | DS (AT) |
| DS (BG) | DS (AMM) |
| DS (AMM) | DS (BG) |

(C) UNDER SECRETARY LEVEL



WORK DISTRIBUTION AMONGST TECHNICAL OFFICERS

1. Auto Engineering Industry(AEI)

| S. No. | Name | Designation | Reporting to |
|--------|------------------------------------|---------------------|------------------|
| 1 | -- [SDO (NLG) retd on 31.01.19] | -- | -- |
| 2 | Sh. R.K. Jaiswal | Development Officer | Dir (SKS) |

2. Heavy Engineering & Machine Tools (HE&MT)

| S. No. | Name | Designation | Reporting to |
|--------|--------------------|-------------------------|---------------|
| 1 | Shri Sushil Lakra | Consultant | JS(SL) |
| 2 | Shri Sanjay Chavre | Sr. Development Officer | |

3. Heavy Electrical Industry (HEI)

| S. No. | Name | Designation | Reporting to |
|--------|------------------|---------------------|----------------|
| 1. | Shri K.K. Tiwari | Industrial Advisor | JS(PLA) |
| 2. | Shri B.C. Nayak | Development Officer | |

Link Arrangement among Technical Officers

| Name of Officer | Link Officer |
|-----------------|-----------------|
| IA (KKT) | Consultant (SL) |
| vacant | SDO (SC) |
| SDO (SC) | vacant |
| DO (RKJ) | DO (BCN) |
| DO (BCN) | DO (RKJ) |
