

MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
DEPARTMENT OF HEAVY INDUSTRY

MINISTER: SHRI ANANT G. GEETE

MINISTER OF STATE: SHRI BABUL SUPRIYO

SECRETARY: DR. A.R. SIHAG

WORK ALLOCATION AMONGST OFFICERS

As on 31.10.2018

A. Allocation of Work between Hon'ble Minister & MoS (HI&PE)

All matters except those listed below at Para - 1 & 2 shall be submitted to the Minister (HI&PE) through MoS (HI&PE).

1. The following matters will be disposed of at the level of Minister of State (HI&PE):
 - a) All matters relating to:
 - Unstarred Questions
 - Assurances (Fulfilment/Extension of time, Request for dropping the Assurance)
 - Special Mentions
 - Laying of Annual Reports/Rules/Regulations, etc.
 - Authentication of Papers
 - b) Matters relating to Official Language Policy Implementation except chairing the meeting of Hindi Advisory Committee of the Ministry
 - c) VIP References addressed to the MoS
 - d) All matters related to BHEL Electrical Machines Ltd., Hoogly Printing Co. Ltd., Hindustan Salts Ltd., Sambhar Salts Ltd., Hindustan Cables Ltd., Hindustan Photo Films, Instrumentation Ltd., Triveni Structurals Ltd., Tungabhadra Steel Products Ltd., Tyre Corpn. of India Ltd., HMT Bearings Ltd., HMT Chinar Watches Ltd., HMT Watches Ltd.
2. The following matters will be submitted directly to the Minister (HI&PE):
 - a) Starred Questions
 - b) Calling Attention Motion
 - c) VIP References addressed to the Minister
 - d) Establishment and Vigilance matters relating to Joint Secretary level and above in Ministry / Subordinate Organizations / Autonomous Bodies and Board level Officers in CPSUs.
 - e) Any urgent/immediate matter

B. The Charge of SS & FA (Dr. Subhash Chandra Pandey)

S.No.	Section/Desk	CPSEs/Items of Work	US/DO/SO/DS	DS/DIR/Equivalent
1.	Finance	---	Shri Kulvinder Singh, US	DS (AMM) → SS&FA
2.	B&A	---	Smt. Ved Jyoti, US	DS(AMM) → CCA(NSK)

▲All files related to restructuring/closing/funding/alienation of assets of CPSEs would be routed through AS&FA for consideration of SHI.

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C. The Charge of Joint Secretary (Ms. Sukriti Likhi)

S.No	Section/Desk	CPSEs/Items of Work	US/DO/SO/AO	DS/DIR/ Equivalent
1	PE.VII	NEPA, HNL, HPCL	Smt Alka Tewari, US Shri Shravan Kumar, SO	Dir (RP)
2	PE.XII	CCI, BLC, TAFCO	Smt Alka Tewari, US	Dir (RP)
3	HE&MT Skill Development		Shri Sanjiv Kumar Gupta, US Shri A. Muthukrishnan, Consultant	Dir (RP)
4	IT Cell	---	Shri Sanjiv Kumar Gupta, US	DS (RP)
5	PE.VIII	FCRI, ILK, REIL	Shri Harihar Shukla, US	DS (PG)
6	PE.V	HSL, SSL, CCIL, NBCIL	Shri Harihar Shukla, US Shri B.S. Ahluwalia, Consultant	DS (PG)
7	TSW	NIDC and EPIL	Shri Harihar Shukla, US Shri Yograj Sharma, Consultant	DS (PG)

D. The Charge of Joint Secretary (Shri Pravin L. Agrawal)

S. No	Section/Desk	CPSEs/Items of Work	US/DO/SO/AO	DS/DIR/ Equivalent
1	PG Cell	-	Shri Kumar Diwakar Singh, US Smt Bimla Dass, SO	Dir (VPS)
2	PE. XI	BHEL, NBPPL, BHPV, ECCO, BHEL-EML, HEI	Shri P.K. Gupta, US	Dir (VPS)
3	PE.I	AYCL, RIC, NIL	Shri P.K. Gupta, US	DS (AK)
4	PE. IV	BPCL	Shri Ghanshyam Thakur, US Shri Yog Raj Sharma, Consultant	Dir (VPS)
5	PE. IV	R&C, B&R	Shri M. Subramaniam US Shri Yog Raj Sharma, Consultant	DS (VPS)
6	Coordination	Coordination of Disinvestment of units	Shri Ghanshyam Thakur, US	DS (AK)
7	Coordination	Coordination of Closure of units	Shri M. Subramaniam, US	DS (AK)
8	Coordination	-	Shri Dinesh Pal Singh, US Shri Tapas Dey, SO Smt MV CH Padmavati, SO	DS (AK)
9	SC/ST Cell, RTI Cell	-	Shri Ghanshyam Thakur, US	DS (VPS)
10	Monitoring of Court Cases (except Auto)	-	Shri Ghanshyam Thakur, US	DS (AK)
11	E-Sameeksha	-	Shri Kumar Diwakar Singh	DS (AK)

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E. The Charge of Joint Secretary (Shri Visvajit Sahay)

S. No.	Section/Desk	PSEs/Items of Work	US/DO/SO/AO	DS/DIR/ Equivalent
1	PE. VI	TCIL, SIL	Shri B.P.Satapathy, US Shri Sudhir Lakra, SO	Dir (SKS)
2	PE. III	BBJ, HPF	Shri B.P. Satapathy, US Shri Durga Prasad, consultant	Dir (SKS)
3	Vigilance	---	Smt. Ved Jyoti, US	Dir (SKS)
4	NATIS Cell	NATRiP/NAB	Shri B.P. Satapathy, US	Dir (RKS)
5	Auto Engineering Industries (AEI)	(Electric Mobility, Officer in-charge of DBT, Court cases of Auto Sector)	Shri Ajay Kumar Gaur, US Shri Thang Lian Lal, SO	Dir (RKS)
6	Auto Engineering Industries (AEI)	(Other than Electric Mobility, officer in-charge of DBT, Court Cases of Auto Sector), All Auto Policy Matters	Smt. Simmi Narnaulia, US Shri Thang Lian Lal, SO	Dir (RKS)
7	Hindi	---	Shri Rajinder Bali, AD (OL)	Dir (MZH)
8	PE. X	HMT, PTL	Shri Inder Jeet Singh, US Shri Babu Lal Meena, SO	Dir (MZH)
9	O&M Cell Training	---	Shri Inder Jeet Singh, US Smt. Bimla Dass, SO	Dir (MZH)
10	Parliament	---	Shri Inder Jeet Singh, US Shri Sanjiv Kumar, Parliament Asstt.	Dir (MZH)
11	PE. V	HEC	Smt. Ved Jyoti, US Shri B.S. Ahluwalia, Consultant	Dir (MZH)
12	Administration	---	Shri S.K. Saxena, US Shri P.K. Uniyal, SO	DS (VK)
13	General Administration	(Includes Swachhta Abhiyan)	Shri S.K. Saxena, US Shri P.K. Uniyal, SO	DS (VK)
14	Cash	---	Shri S.K Saxena, US Smt Ashma Singh, SO	DS (VK)
15	International Cooperation	---	Shri S.K. Saxena, US	DS (VK)

F. The Charge of Economic Adviser (Dr. A.K. Panda)

S.No	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/ Equivalent
1.	TSW (Annual Report, Annual Plan & Annual Action Plan, Formulation of vision & strategy beyond 12 th five year plan)	(Excluding NIDC & EPI)	Shri L.C. Ram, US Shri Yog Raj Sharma, Consultant	Jt Dir (MS)
2.	PE. II	BOGL, MAMC, HCL	Shri L.C. Ram, US Shri B.R. Sharma, Consultant	Jt Dir (MS)
3.	PE. IV	BYNL, TSL, TSPL	Shri L.C. Ram, US Shri Yog Raj Sharma, Consultant	Jt Dir (MS)
4.	GST Facilitation Cell	--	Shri L.C. Ram, US	Jt Dir (MS)

EA shall also provide advice on:

- 1) All economic issues concerning the Department of Heavy Industry.
- 2) Cabinet Notes / Policy Papers / Discussion Papers / Proposals to Government Departments / Miscellaneous items.
- 3) Formulation of Schemes in the Sectors administered by DHI.

Shri A.K. Panda, Economic Adviser will directly report to Secretary (Heavy Industry) in respect of the work allocated to him.

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Link Arrangement as on 31.10.2018

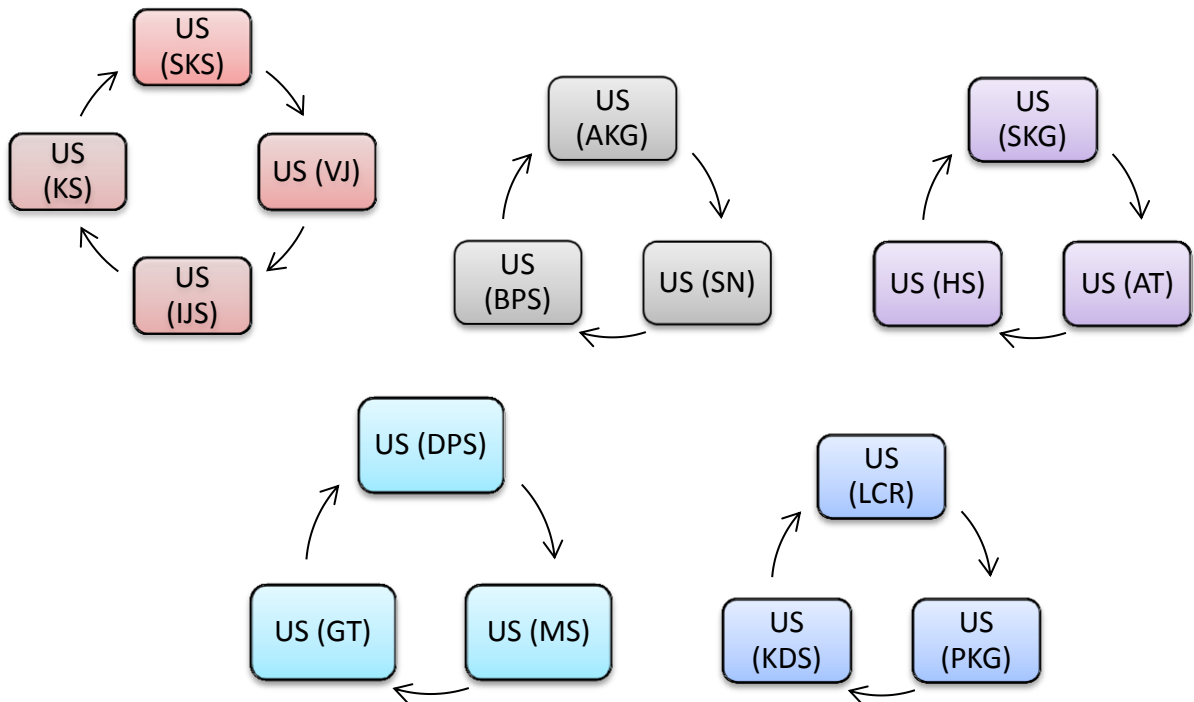
(A) JOINT SECRETARY LEVEL

Sl. No.	Name	Link Officer	2 nd Link Officer
1.	Ms. Sukriti Likhi	Shri P.L. Agrawal	Shri Vishvajit Sahay
2.	Shri P.L. Agrawal	Ms. Sukriti Likhi	Shri A.K. Panda
3.	Shri Vishvajit Sahay	Shri P.L. Agrawal	Ms. Sukriti Likhi
4.	Shri A.K. Panda	Shri Vishvajit Sahay	Shri P.L. Agrawal

(B) DIRECTOR/DY.SECRETARY LEVEL

Name of Officer	Link Officer
Dir (SKS)	Dir (RKS)
Dir (RKS)	Dir (SKS)
Dir (MZH)	DS (VK)
DS (VK)	Dir (MZH)
Dir (VPS)	DS (AK)
DS (AK)	Dir (VPS)
Dir (RP)	DS (PG)
DS (PG)	Dir (RP)
DS (BG)	DS (AMM)
DS (AMM)	DS (BG)

(C) UNDER SECRETARY LEVEL



WORK DISTRIBUTION AMONGST TECHNICAL OFFICERS

1. Auto Engineering Industry(AEI)

S. No.	Name	Designation	Reporting to
1	Sh. N.L. Goswami	Sr. Development Officer	JS (VS)
2	Sh. R.K. Jaiswal	Development Officer	Dir (RKS)

2. Heavy Engineering & Machine Tools (HE&MT)

S. No.	Name	Designation	Reporting to
1	Shri Sushil Lakra	Consultant	JS(SL)
2	Shri Sanjay Chavre	Sr. Development Officer	

3. Heavy Electrical Industry (HEI)

S. No.	Name	Designation	Reporting to
1.	Shri K.K. Tiwari	Industrial Advisor	JS(PLA)
2.	Shri B.C. Nayak	Development Officer	

Link Arrangement among Technical Officers

Name of Officer	Link Officer
IA (KKT)	Consultant (SL)
SDO (NLG)	SDO (SC)
SDO (SC)	SDO (NLG)
DO (RKJ)	DO (BCN)
DO (BCN)	DO (RKJ)
