

Date wise Progress is as follows

Date	Progress Update
15.12.2017	1. Communicated Swacchta Pakhwada and program to all employees
	2. Swacchta pledge is taken in the all departments.
18.12.2017	<ul style="list-style-type: none"> <li>· Inaugurated Swacchta Pakhwada by the Director ARAI.</li> <li>· Swacchta pledge is taken and importance of cleanliness is explained to the departmental coordinators.</li> <li>· Identified common areas to be cleaned, which are untouched in regular cleaning activities.</li> </ul> <p>Such places will cleaned on 21-12-1017 through "SHRAMDAN" by the volunteered employees.</p>
19.12.2017	<p>1 S &amp; 2 S Drive for Cleanliness is started today in departments and will be continued tomorrow.</p> <ul style="list-style-type: none"> <li>· 1S Drive (Seiri): Sorting Out of wanted &amp; unwanted materials): While doing the daily work some of the unwanted materials are getting stacked at desk table or at workplace. It is required to sort, to clean and dispose unwanted materials regularly.</li> <li>· 2 S Drive (Seiton): Systematic arrangement of wanted materials with identification of items along with its location in the department i.e. Work &amp; Seating area.</li> </ul>

22.12.2017

1. Nonhazardous Scrap weighing 3 Tons is disposed.
2. Sorting & Segregation of waste generated during Shramdan & 1 S & 2 S Drive is done
3. Entries for Essay & Drawing competition are received.
4. Completed Installation of sanitary napkin incineration unit under Corporate Social Responsibility in-coordination with  
  
Pune Municipal Corporation (PMC) & Sewavardhini (NGO, Pune)