

No.D-15014/4/2014-GA
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Heavy Industry
(GA Section)

Udyog Bhavan, New Delhi-110011.

Dated: 8th July, 2014.

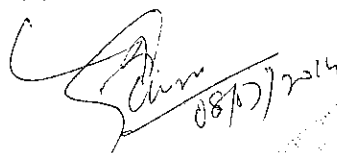
NOTICE INVITING TENDER

Subject: Procurement of Stationery and Sanitary items for a period of one year in Department of Heavy Industry.

Ministry of Heavy Industries & Public Enterprises, Department of Heavy Industry, invites sealed tenders for purchase of stationery and Sanitary items as per the list enclosed at Annexure-I & II. The tender offer in sealed covers should be submitted to the undersigned on or before 3.30 p.m. on 25/07/2014 in Room No.15, Udyog Bhavan. The tender will be opened at 4.00 p.m. on the same day. The earnest money deposit of Rs.20,000/- (Rupees twenty thousand only) in the form of DD/FDR in favour of DDO, Department of Heavy Industry, New Delhi may be enclosed with the quotations. The terms and conditions are as under:-

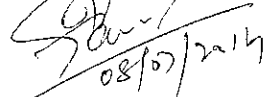
1. The contract will be for one year but can be terminated at any time without assigning any reason.
2. The rate once quoted will be applicable for one year and an undertaking in this regard be furnished alongwith the bid.
3. Taxes, if any, may be quoted separately, failing which no amount towards any tax will be paid.
4. The firm should have the experience of working in at least three other Government Departments.
5. Annual turnover of the firm during the past three years should atleast be Rs.1 Crore.
6. The financial status of the firm should also be indicated separately.
7. The contractor will be required to contact the General Administration Section of this Department every day to take orders for supply of stationery and consumable items.
8. All orders should be carried out on the basis of only written communication from the Department from time to time and should be supplied on the same day.

Contd..2/-


08/07/2014
MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
DEPARTMENT OF HEAVY INDUSTRY
GA SECTION
UDYOG BHAVAN, NEW DELHI-110011

9. The successful bidder will have to deposit Rs.50,000/- (Rupees fifty thousand only) in advance as security deposit in the form of DD/FDR/Bank Guarantee in favour of DDO, Department of Heavy Industry to be retained during the currency of the Contract.
10. In case the firm is not able to supply the items to this Department during the span of the contract, the security deposit will be forfeited in full as penalty.
11. All the items to be supplied should be of original make, failing which, the security deposit will be forfeited, contract will be terminated and legal action will be initiated against the firm.
12. The Department is not bound to accept the lowest rate and reserves the right to reject any/all offers without assigning any reason.
13. The Department may reject the application and forfeit EMD if unrealistic quote of any branded stationery item is noticed.
14. The earnest money deposited will be returned after the contract has been finalized and contractor selected.

Yours faithfully,


08/07/2014

(A.K. Gaur)

Under Secretary to the Government of India

TeL. No. 23061106

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Copy to:

✓ NIC for pasting the tender notice on the Govt Portal
and official website of DHI.

List of Stationery items

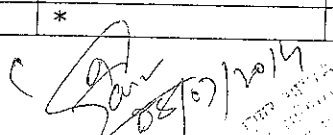
- The Bidders will quote for each and every item. In case of non-quoting of rate of any item by any bidder(s), their tender will be summarily rejected.
- The price quoted will be exclusive of Taxes and shall be fixed and final. Taxes, as applicable will be extra, which will not be quoted in the bid.

S.No.	Name of Items	Make/Brand/ Specification	Unit in which items to be procured	Rate per unit of items (excluding Tax) (In Rs.)
1.	Adhesive Flag (Tri-color)	De'smat Promote	Nos.	
2.	Adhesive yellow slip 2x3	De'smat Promote	Nos.	
3.	Adhesive yellow slip 3x3	De'smat Promote	Nos.	
4.	Adhesive yellow slip 5x3	De'smat Promote	Nos.	
5.	Alarm clock	Orpat	Nos.	
6.	All pin	Apex	Nos.	
7.	Assistant Diary Register 4 qr.	ADB	Nos.	
8.	Attendance Register	ADB	Nos.	
9.	Bond paper (120 GSM)	JK/Bilt	Pad	
10.	Brown packing tape 2" size	Wonder	Nos.	
11.	Brown packing tape 1" size	Wonder	Nos.	
12.	Brown packing tape 3" size	Wonder	Nos.	
13.	Candle big size		Nos.	
14.	Carbon Paper Pkt	Korse	Pad	
15.	Card Board 300 gsm	*	Nos.	
16.	Cash Book 200 page	*	Nos.	
17.	Cell (Big) Dura Cell	Dura	Nos.	
18.	Cell (big)	Eveready	Nos.	
19.	Cell (Medium) Dura Cell	Dura	Nos.	
20.	Cell (Medium)	Eveready	Nos.	
21.	Cell AA (ord)	Eveready	Nos.	
22.	Cell AA (Dura Cell)	Dura	Nos.	
23.	Cell AAA (ord)	Eveready	Nos.	
24.	Cell AAA(Dura Cell)	Dura	Nos.	
25.	Cell pencil (ord)	Eveready	Nos.	
26.	Cello tape 1/2" size	Diamond	Nos.	
27.	Cello tape 1" size	Diamond	Nos.	
28.	Cello tape 2" size	Diamond	Nos.	
29.	Cello tape 3" size	Diamond	Nos.	
30.	Cello tape Dispenser (big size)	*	Nos.	
31.	Cello tape Dispenser (small size)	*	Nos.	
32.	Coaster with stand		Set	
33.	Chart Paper (100 gsm)	*	Nos.	
34.	Cut Glass	*	Dzn.	
35.	Correction fluid pen	Kores	Nos.	
36.	Dak Pad	Neel Gagan	Nos.	
37.	Desk calendar stand (steel)	Kebica	Nos.	
38.	Desk calendar refill	*	Nos.	
39.	Drawing Pin	*	Nos.	
40.	Dumper (Sponge)	Kebica	Nos.	
41.	Dustbin (Big)	Neelkamal	Nos.	
42.	Dustbin (big)	Neelkamal	Nos.	
43.	Duster (white) 40x40cm (fine)	*	Dzn.	

[Handwritten Signature]
 08/02/2014

Coabd-4/-
 [Official Stamp and Text]

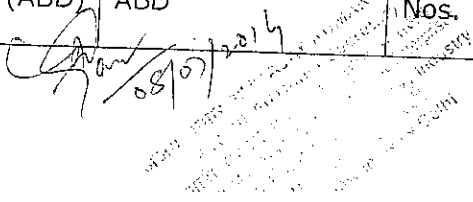
S.No.	Name of Items	Make/Brand/Specification	Unit in which items to be procured	Rate per unit of items (excluding Tax) (In Rs.)
44.	Duster (Yellow) 60x60	*	Dzn.	
45.	Engagement stand	Kebica	Nos.	
46.	Envelop brown a/4 size 120gsm	Star		
47.	Envelop SE-5 brown 120gsm	Star	Per 1000	
48.	Envelop SE-5 white 120gsm	Star	Per 1000	
49.	Envelop SE-6 brown 120 gsm	Star	Per 1000	
50.	Envelop SE-6 white 120gsm	Star	Per 1000	
51.	Envelop SE-7A brown 120 gsm (with cloth)	Star	Per 1000	
52.	Envelop SE-7A brown 120gsm (with ail)	Star	Per 1000	
53.	Envelop SE-8A brown 120gsm (with cloth)	Star	Per 1000	
54.	Envelop SE-8A brown 120 gsm (with ail)	Star	Per 1000	
55.	Envelop SE-8A white 120 gsm (with ail)	Star	Per 1000	
56.	Envelop SE-8 brown 120 gsm (with cloth)	Star	Per 1000	
57.	Envelop white A/4 size 120 gsm	Star	Per 1000	
58.	Eraser pencil - Non-Dust	Natraj	Nos.	
59.	Eraser pencil - Non-Dust	Apsra	Nos.	
60.	File board	Neelgagan	Nos.	
61.	File cover (The name of Ministry of Heavy Industries & Public Enterprises, Deptt. Of H.I. printed on.the file cover)	Neelgagan	Nos.	
62.	File flap	Rexine	Nos.	
63.	File Tray (12x18 inch)	Kebica Stationery	Nos.	
64.	Folder (My Clear Bag) Solo 115	Solo	Nos.	
65.	Folder Solo 101	Solo	Nos.	
66.	Folder L-shape , one side transparant	Neelgagan	Nos.	
67.	Gem clip plastic coated	Kores 35 mm	Pkt.	
68.	Glossy/Inkjet paper	Kodak	Pkt.	
69.	Glue Stick 15 gm	Kores	Nos.	
70.	Gloliter (5 in a set)	Kores	Set	
71.	Gum bottle (300 ml)	National/camel	Nos.	
72.	Gum bottle (700 ml)	National/camel	Nos.	
73.	Hammer	*	Nos.	
74.	Hot & cold thermos	Eagle 2.2 ltr.	Nos.	
75.	Index folder	Solo	Nos.	
76.	Ink bottle	Chelpark	Nos.	
77.	Ink bottle	Montblanc	Nos.	
78.	Ink bottle	Sheaffer	Nos.	
79.	Liver Folder	Sona	No.	
80.	Log Book	ADB	Nos.	
81.	LTC Pad (200 page)	*	Pad	
82.	Markeen cloth	*	Meter	
83.	Match box	Ship	Nos.	
84.	Napkin paper	*	Nos.	
85.	Needle (big)	*	Nos.	



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GOVERNMENT OF INDIA
 MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
 14/11/2014
 14/11/2014

S.No.	Name of Items	Make/Brand/ Specification	Unit in which items to be procured	Rate per unit of items (excluding Tax) (In Rs.)
86.	Notesheet 80 gsm green	(Neelgagan)	Pad	
87.	Packing paper Brown (good qty)	100 gsm star mills	Ream	
88.	Paper cutter knife	*	Nos.	
89.	Paper Photostat A3 75 gsm	JK	Ream	
90.	Paper Photostate A4 75 gsm	JK	Ream	
91.	Paper Photostate FS 75 gsm	JK	Ream	
92.	Paper weight	Glass	Nos.	
93.	Paper weight (Plastic)	Kebica	Nos.	
94.	Pen	Butter flow	Nos.	
95.	Pen	Flair Technomatic	Nos.	
96.	Pen	Reynold 0.45	Nos.	
97.	Pen	Trimax	Nos.	
98.	Pen(Gel Impact)	Unibal	Nos.	
99.	Pen Add Gel	Achiever	Nos.	
100.	Pen Ball	Fine UB 157	Nos.	
101.	Pen	Cello Griper	Nos.	
102.	Pen Sketch	Luxor	Nos.	
103.	Pen highlighter	Luxor	Nos.	
104.	Pen Jotter	Reynolds	Nos.	
105.	Pen Marker White Board	Reynolds	Nos.	
106.	Pen permanent market	Reynolds	Nos.	
107.	Pen pilot 0.5	Luxor	Nos.	
108.	Pen Sketch	Luxor/Echo	Nos.	
109.	Pen Stand 2 socket	Kebica (Golden)	Nos.	
110.	Pen Stand 4 socket	Kebica (Golden)	Nos.	
111.	Pen Tumbler	Kebika/Vivid-VV-401 PS)	Nos.	
112.	Pen Tumbler (Leather Coated)	*	Nos.	
113.	Pen V-5 pilot High Tech	Luxor	Nos.	
114.	Pencil (Shorthand)	Apsra	Nos.	
115.	Pencil HB (ord.)	Natraj	Nos.	
116.	Pen-Golden for pen stand flair	*	Nos.	
117.	Pen-Uni Ball UB-150	Fine	Nos.	
118.	Pen-Uni Ball UB-150	Micro	Nos.	
119.	Peon Book 200 page	ADB	Nos.	
120.	Photo paper cutter big size	*		
121.	Photo paper cutter small size	*		
122.	Pilot pen ink	Luxor	Nos.	
123.	Pin Cushion Jumbo Deluxe	Kebica	Nos.	
124.	Pin Stapler (Medium) 24/6	Kangaru	Nos.	
125.	Pin Stapler 23/10	Kangaru	Nos.	
126.	Pin Stapler 23/17	Kangaru	Nos.	
127.	Pin Stapler 23/8	Kangaru	Nos.	
128.	Pin Stapler (Small) 10D	Kangaru	Nos.	
129.	Poker	Steel	Nos.	
130.	Punch Double DP 600	Kangaru	Nos.	
131.	Punch single	Kangaru	Nos.	
132.	Refill jotter	Reynold	Nos.	
133.	Refill reynold	Reynold	Nos.	
134.	Refill (GR20)	Add Gell	Nos.	
135.	Refill Ord.	Reynold	Nos.	
136.	Register Alphabetic 8 qr.	Neelgagan	Nos.	
137.	Register Dispatch 8qr.	ABD	Nos.	
138.	Register File Heading (ABD) 8qr.	ABD	Nos.	



Contd- 6/-

S.No.	Name of Items	Make/Brand/ Specification	Unit in which items to be procured	Rate per unit of items (excluding Tax) (In Rs.)
139.	Register file movement (ABD) 8qr.	ABD	Nos.	
140.	Register pay bill 100 page	ABD	Nos.	
141.	Register Pay Bill 150 page	ABD	Nos.	
142.	Register Pay bill 200 page	ABD	Nos.	
143.	Register pay bill 250 page	ABD	Nos.	
144.	Register Section Diary (ABD)8qr.	ABD	Nos.	
145.	Register stock (ABD) 8 qr	ABD	Nos.	
146.	Rubber band	Nylon *	Kg.	
147.	Ruled Register 2qr.	Neelgagan	Nos.	
148.	Ruled Register 3qr.	Neelgagan	Nos.	
149.	Ruled Register 4qr.	Neelgagan	Nos.	
150.	Ruled Register 6 qr.	Neelgagan	Nos.	
151.	Ruled Register 8 qr.	Neelgagan	Nos.	
152.	Scale 12" plastic	Camalin	Nos.	
153.	Scale 12" Steel	*	Nos.	
154.	Scissors 9"	Kebica	Nos.	
155.	Scissors brass handle	Kingfisher	Nos.	
156.	Sealing wax (good qty)	National 3 star	Pkt.	
157.	Sharpner	Natraj	Nos.	
158.	Short Hand Note Book	Bitto	Nos.	
159.	Signature Pad	Neelgagan	Nos.	
160.	Slip Book ord.	Neelgagan	Nos.	
161.	Slip Book Spiral	Neelgagan	Nos.	
162.	Slip Book spiral A4	Neelgagan	Nos.	
163.	Soap 150 gm Lux	Lux	Nos.	
164.	Spring file	Solo	Nos.	
165.	Stamp Pad	Supreme	Nos.	
166.	Stamp Pad ink	Supreme	Nos.	
167.	Stapler (Medium) 24/6	Kangaru	Nos.	
168.	Stapler (small) 10 D	Kangaru	Nos.	
169.	Stapler 127/7 Big	Kangaru	Nos.	
170.	Stapler 12S/17Big	Kangaru	Nos.	
171.	Sutli	Jute	Kg.	
172.	Sutli	Plastic	Kg.	
173.	TA Bill Pad (200 page)	*	Pad	
174.	Tube light 28W	Branded	Nos.	
175.	Tube light 40W	Branded	Nos.	
176.	Tag 1000 tag Bundle	(Good Qty)	Nos.	
177.	Thread Ball	Ambika	Nos.	
178.	Towel big	Century	Nos.	
179.	Towel (Hand towel)	Century	Nos.	
180.	Typing Paper (A-4 size)	Century	Ream	
181.	Wall clock (sweep)	Ajanta	Nos.	
182.	Wall clock (ord.)	Ajanta	Nos.	
183.	Waste Paper Basket with lid & Padel (big)	Neelkamal	Nos.	
184.	Waste Paper Basket with lid & Padel (medium)	Neelkamal	Nos.	
185.	Full plate bone china	Bone china	Dzn.	
186.	Qtr. Plate	Bone china	Dzn.	
187.	Cups & Soucers	Bone china	Set	
188.	Cups & Soucers	Royal	Set	
189.	Spoon small for tea	Good quality	Set	
190.	Spoon medium	Good quality	Set	

08/10/2014
 The Government of Karnataka
 Department of Public Works
 Bangalore

Contd. 7/-

S.No.	Name of Items	Make/Brand/ Specification	Unit in which items to be procured	Rate per unit of items (excluding Tax) (In Rs.)
191.	Table Spoon	Good quality	Set	
192.	Electric Kettle 1.5 Ltrs. Steel	Murphy Richards	No.	
193.	Electric Kettle Plastic	Usha Luxor	No.	

List of Sanitary Items

S.No.	Name of Items	Make/Brand/ Specification	Unit in which items to be procured	Rate per unit of items (excluding Tax) (In Rs.)
1.	Ambi pure car freshner		Each	
2.	Ambi pure refill		Each	
3.	Air wick freshmatic automatic refill spray machine		Each	
4.	Air wick freshmatic automatic refill spray.	250 ml.	Each	
5.	Aer twist car fragrance	Godrej	Each	
6.	Allout Machine	Allout	Each	
7.	Allout Refill	Allout	Each	
8.	Baygon 1 Ltr.	*	Each	
9.	Baygon Spray 5 Ltrs.	*	Tin	
10.	Clinzo 5 Ltrs.		Tin/Jar	
11.	Lyzol tile cleaner 5 Ltrs.		Tin/Jar	
12.	Brasso 500 ml.	Brasso	Each	
13.	Bromm Phool (Product No.555)	Deepak Jyoti	Each	
14.	Bromm with Long stick	As per sample	Each	
15.	Colin Spray 500 ml	Rekiit Benckiser	Each	
16.	Detol Liquid Hand Wash	Detol	Each	
17.	Detol Soap 150 gms	Detol	Each	
18.	Domex tile cleaner	Domex	Each	
19.	Duster Floor 40x40 fine	As per sample	Each	
20.	Finit Spray Pump	HP Brand	Each	
21.	Hand Glove rubber 1x2	*	Set	
22.	Harpic 500 ml	Harpic	Each	
23.	Homocol cube 500 gram	Bengal chemical	Pkt.	
24.	Hit Spray 500 ml	*	Each	
25.	Jug Plastic 2 Ltr.	Milton	Each	
26.	Juna Plastic	*	Each	
27.	Juna Scotch Brite	Scotch Brite	Each	
28.	Liquid Soap Homocol 5 Ltr.	Homacol	Tin	
29.	Lizol	*	Each	
30.	Nariyal Broom	As per sample	Each	
31.	Napthalin Ball	Trishul	Kgs.	
32.	Odonil 75 gms	Odonil	Each	
33.	Pheynle 5 Ltr.	Gainda	Tin	
34.	Pheynle 5 Ltr.	Bengal	Tin	
35.	Room Freshner	Lavender	Each	
36.	Room Freshner	Yerdlay	Each	
37.	Soap 150 gms	Lux	Each	
38.	Soft Tissue Paper	Wonder	Each	
39.	Surf pkt. 1/2 kg.	branded	Each	

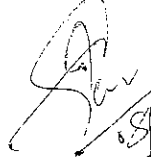
District Collector, Durgam Cheruvu, Hyderabad.

Contd. 8/-

40.	Surf pkt. ½ kg.	branded	Each	
41.	Tissue Paper	Wonder	Each	
42.	Toilet Cleaning Brush	*	Each	
43.	Toilet Flush Tank Matic Ball (blue and green)	Harpic	Each	
44.	Toilet Paper Roll	Daffodil	Each	
45.	Vim Ultra (1kg Pkt)	Vim	Pkt.	
46.	Vim Bar	Vim	Each	
47.	Vim liquid	Vim	Each	
48.	Wiper (ord)	Gold star	Each	
49.	Wiper Big with Long Handle Movable	Gold star	Each	
50.	Wiper Big with long Handle Movable (for Glass)	Gold star	Each	

* It should be of good quality as per sample available in the Ministry.

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28/07/2015
श्री अशोक कुमार गौर
उद्योग विभाग, नई दिल्ली
Ministry of Industry
Government of India
New Delhi