

No. 15013/2/2012- GA  
Government of India  
Ministry of Heavy Industries & Public Enterprises  
Department of Heavy Industry  
G.A.Section

Udyog Bhavan, New Delhi.  
Dated, the 18<sup>th</sup> February, 2013.

To

M/s. Ideal Enterprises  
145, Gali No.1, Part II,  
Pratap Vihar  
Nangloi  
Delhi 110086.

**Subject : Annual Contract for printing jobs in Department of Heavy Industry – reg.**

Sir,

I am directed to refer to your quotation dated 10.01.2013 on the above cited subject and to say that based on the quotation furnished by your company, it has been decided to award the contract for the printing jobs in this Department to your company for 3 (three) years as per item-wise rates enclosed and with the following terms and conditions :-

2. **TERMS & CONDITIONS :**

- a) The contract will be for a period of 3 (three) years. However, if the services are not found satisfactory, it can be terminated at any time without assigning any reason.
- b) The rates quoted will remain in force for the entire period of contract and no demand for revision of rates on any account shall be entertained during the contract period.
- c) The representative of the firm will be required to contact the General Administration Section of this Department every day to take orders for printing and supply of the printing material.
- d) The firm will ensure the quality of printing and the paper and timely supply thereof. No payment will be made if work assigned is not completed timely and satisfactorily.
- e) All printing Jobs will be carried out on the basis of only written orders from this Department from time to time.
- f) In case of violation in of the above terms of the contract, the security deposit would be forfeited.
- g) The contract will take effect from the date of acceptance of the above terms and conditions and deposit of the security by you.

3. If the terms and conditions are acceptable, you are requested to deposit an amount of Rs. 50,000/- being security deposit by way of Demand Draft/FDR in favour of DDO, Deptt. of Heavy Industry which will be retained in the Department during the currency of the contract.

**Encl: Approved rate list.**

Yours faithfully,

*(Signature)*  
( Ajay Kumar Gaur )

UNDER SECRETARY TO THE GOVT. OF INDIA

*Recd*  
*18/2/13*

अजय कुमार गौर / AJAY KUMAR GAUR  
असिस्टेंट सचिव / Assistant Secretary  
भारी उद्योग एवं सार्वजनिक उपकरण विभाग  
Ministry of Heavy Industries & Public Enterprises  
एन.ए.डी. भवन / Government of Heavy Industry  
एन.ए.डी. भवन, नई दिल्ली  
Udyog Bhavan, New Delhi

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DEPARTMENT OF HEAVY INDUSTRY  
(APPROVED RATE LIST OF PRINTING JOBS)

S.N o.	Name of work	Rates in Rupees ( Plus taxes etc.)	
		Size	Ideal Enter prises
✓ 1	D.O. Letter Heads for Minister on Imported German D.O paper of 120 GSM with Golden Emblem and Silk Screen Printing.	A-4 A-5 A-8 (Per 1000)	2480/- ✓ 2260/- ✓ 2100/-
2	D.O. Letter Heads for Minister on Indigenous paper of 120 GSM with Golden Emblem/Blue Emblem and Silk Screen Printing	A-4 A-5 A-8 (Per 1000)	2240/- 2100/- 2000/-
3	D.O. Letter Heads for Minister on Indigenous paper of 100 GSM	A-4 A-5 A-8 (Per 1000)	1800/- 1550/- 1300/-
4	D.O. Letter Heads for Minister on Khadi paper of 100 GSM with Golden Emblem / Blue Emblem and Ordinary Printing	A-4 A-5 A-8 (Per 1000)	3800/- 3600/- 3400/-
5	D.O. Letter heads for Minister on Khadi paper of 100 GSM with Golden Emblem/ Blue Emblem and Screen Embossed Printing	A-4 A-5 A-8 (Per 1000)	3200/- 3000/- 2700/-
6	D.O. Letter Heads for Minister on Hand made paper of 100 GSM with Golden Emblem/ Blue Emblem and Screen Embossed Printing	A-4 A-5 A-8 (Per 1000)	3800/- 3600/- 3400/-
✓ 7	D.O. Letter Heads for Sr. Officer, PS, APS to Ministers on Bond paper of 100 GSM with Screen Embossed Printing	A-4 A-5 — ① A-8 (Per 1000)	2200/- ✓ 2100/- ✓ 2000/-
8	D.O. Letter Heads for Sr. Officer, PS, APS to Minister on Khadi Paper of 100 GSM with Screen Embossed Printing	A-4 A-5 A-8 (Per 1000)	2200/- 2100/- 2000/-
9	Window Envelops on white paper of 90 GSM with screen printing	SE-4 SE-5 SE-6 120X12' (Per 1000)	450/- 750/- 980/- 2800/-
✓ 10	Plain DO Envelop on white good quality paper of 90 GSM with screen printing	SE-4 SE-5 — ② SE-6 120X12' (Per 1000)	425/- 725/- ✓ 950/- ✓ 3800/- ✓

11	Window Envelops on white khadi paper of 80 & 100 GSM with screen printing	SE-4 SE-5 SE-6 120X12" (Per 1000)	800/- 1200/- 1600/- 4500/-
12	Department letter head on 90 GSM paper and screen printing	A-4 A-5 (Per 1000)	1600/- 1400/-
13	Department Letter heads on white paper of 80 GSM and ordinary printing	A-4 A-5 (Per 1000)	1500/- 1200/-
14	Departmental letter Heads on Bond paper of 100GSM and screen printing	A-4 A-5 (Per 1000)	1650/- 1450/-
15	Departmental letter heads on Bond paper of 100 GSM and Ordinary printing	A-4 A-5 (Per 1000)	1650/- 1450/-
✓ 16	Khaki envelops with ordinary printing of 80 & 100 GSM	SE-4 SE-5 SE-6 SE-7A(Net) SE-8 A(Net) (Per 1000)	400/- 680/- ✓ 880/- ✓ 2800/- 5500/- ✓
17	Visiting card size sacs of Immediate, Most Immediate for Signature etc. on thick paper as per sample	Per 100 — ③	280/-
18	Slip pad on plain paper of 80 and 100 GSM with cover printed	9x8" 5.5x4.5 3x2" per pad	<b>80 GSM / 100GSM</b> 42.00 / 46.00 30.00 / 34.00 16.00 / 18.00
19	Slip pad spiral binding with cover and each top of the paper printing having paper of 80/ 100 GSM	9X8" 5.5X4.5" 3X2" Per pad	<b>80 GSM/100GSM</b> 50.00/58.00 38.00/42.00 28.00/32.00
✓ 20	Printing Plastic Folder of good quality	Per piece	16/-
✓ 21	File cover with inner and outer printed	Per piece	8.50
22	Meeting slip pad (20 pages) with cover printing on 80 GSM paper	Per piece	10/-
23	Engagement slip for Ministers on 300 GSM Hand made Card		4/-
24	Envelops on Hand made paper	SE-5 SE-6 10X12" (Per 1000)	1280/- 1600/- 4500/-

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18/05/2015  
 अजय कुमार शर्मा / AJAY KUMAR SHARMA  
 सहायक सचिव, उद्योग विभाग  
 भारी उद्योग एवं लोक उद्योग विभाग  
 Ministry of Heavy Industries & Public Enterprises  
 भारी उद्योग विभाग / Department of Heavy Industry  
 पता: कोटन बर्ड हिल्स  
 Singpur Bijnor, Meerut Distt.