

MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
DEPARTMENT OF HEAVY INDUSTRY

MINISTER: SHRI PRAFUL PATEL

SECRETARY: SHRI S. SUNDARESHAN

WORK ALLOCATION AMONGST OFFICERS
(EXCLUDING TECHNICAL OFFICERS)

As on 11.04.2012

1. The Charge of AS & FA (Shri S. Chandra)

S.No.	Section/Desk	PSEs	US/DO/SO/DS	DS/DIR/Equivalent
1.	Finance-III	-	Kundan Kumar, US S.K. Saxena, US	DIR(SKG)
2.	B&A	-	Jessy Xavier, AO	DS(VS)/CCA(SSD)

2. The Charge of Joint Secretary (Shri Ambuj Sharma)

S.No	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/Equivalent
1	PE.XI	BHEL, HEI, BHPV,ECCO	S.K. Mishra, US R.K. Jha, SO	Dir(RPG)
2	AEI	-	V.S. Yadav, US Anjan Sarkar SO	Dir(DJ)
3	NATIS Cell	-	V.S. Yadav, US S.M.Srivastava, SO	Dir(DJ)
4	Vigilance	-	Diwan Chand, US Manorama Kaul, SO	Dir(DJ)

3. The Charge of Joint Secretary (Shri Harbhajan Singh)

S.No	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/Equivalent
1	PE I	AYCL, RIC, NIL	U.K. Mukherji, US Gopal, SO	DS(GV)
2	PE.IV	B&R, BPCL	Ajay Kumar, US Gopal, SO	EA(RKP)
3	PE.V	HEC	Pratip Deb, US Vacant, SO	DS(SSM)
4	PE.VI	TCIL, SIL	V.S. Yadav, US Biswajit Saha, SO	EA(RKP)
5	PE.VII	NEPA	Nasim Khan, US Satish Chand, SO	DS(SKS)
6	PE.X	HMT, PTL	S.P. Dey, US Kuldip Kaur, SO	DS(GV)
7	PE.XI	NBPPL	S.K. Mishra, US R.K. Jha, SO	Dir(RPG)
8	PE.XII	CCI, BLC, TAFCO	B.L. Kureel, US Biswajit Saha, SO	DS(SSM)
9	International Cooperation Cell	-	A.K. Agrawal, US Satish Chand, SO	DS(SSM)
10	HE&MT	-	U. K. Mukherjee, US	DS(SKS)
11	Administration	-	A. K. Gaur, US SL Aggarwal, SO	Dir(RPG)
12	General Administration	-	A. K. Gaur, US Surender Kumar Mann, SO	DS(DK)
13	Cash	-	A. K. Gaur, US Anita Oberoi, SO	DS(DK)
14	Parliament	-	A. K. Gaur, US S.L. Aggarwal, SO	DS(DK)

4. The Charge of Joint Secretary (Shri Shashank Goel)

S.No	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/Equivalent
1	PE.II	BOGL, MAMC, HCL	L.C.Ram, US R.J. Paswan, SO	Dir(SJK)
2	PE.III	HPF, BBUNL	D.K. Chaudhary, US Kulvinder Singh, SO	DS(MK)
3	PE.V	CCIL, NBCIL, HSL, SSL	Pratip Deb, US Sushila Devi, SO	Dir(SJK)
4	PE.VII	HPC, HNL	Nasim Khan, US Satish Chand, SO	DS(SKS)
5	PE-VIII	ILK, REIL, FCRI	D.K. Chaudhary, US Asifa Shamim, SO	Dir(SJK)
6	COORD.	-	A.K. Agrawal, US Kulvinder Singh, SO	Dir(NK)
7	SC/ST Cell	-	Surender Kumar Mann, SO	DS(MK)
8	RTI Cell	-	Surender Kumar Mann, SO	DS(MK)
9	HINDI	-	RC Jha, DD(OL) Shiv Kumar Gaur, AD(OL)	DS(MK)
10	O&M and PG Cell	-	S.K. Saxena, US SO (Roop Lal) addl. charge	DS(MK)
11	IT CELL	-	A.K. Agrawal, US Satish Chand, SO	DS(MK)
12	TSW	NIDC, EPI	Nasim Khan, US Roop Lal, SO	Dir(NK)
13	TSW	Excluding NIDC, EPI	L C Ram, US Roop Lal, SO	Dir(NK)
14	PE.IV	BYNL, TSL, R&C, TSPL	Ajay Kumar, US Gopal, SO	EA(RKP)

Link arrangement of officers at the level of Joint Secretaries

As on 11.04.2012

Name of the officer	
On leave, training tour, etc of	Link Arrangement
JS(S)	JS(H)
JS(H)	JS(G)
JS(G)	JS(S)

Link arrangement of officers at the level of Directors/Deputy Secretaries

As on 11.04.2012

Name of Director/Deputy Secretary on leave/training etc.	Work allocated to
DIR (RPG)	DIR (DJ)
DIR (DJ)	DIR (RPG)
DS (SKS)	DS (SSM)
DS (SSM)	DS (GV)
DIR (GV)	DS (SKS)
DIR (SJK)	DIR(NK)
DIR(NK)	DIR(SJK)
DS(DK)	DS(MK)
DS(MK)	DS (DK)
DIR(SKG)	DS(VS)
DS(VS)	DIR (SKG)

WORK DISTRIBUTION AMONGST TECHNICAL OFFICERS

As on 15.10.2011

1. Auto Engineering Industry(AEI) *

S.No.	Name	Designation	Reporting to
1	Sh. Sushil Lakra	Industrial Advisor	JS(S)
2	Shri B.K. Mishra,	Addl Industrial Adviser	
3	Shri Sanjay Chavre	Sr. Development Officer	
4	Sh. N.L. Goswami	Sr Development Officer	

2. Heavy Engineering & Machine Tools(HE&MT) *

S.No.	Name	Designation	Reporting to
1	Sh. Sushil Lakra	Industrial Advisor	JS(H)
2	Shri B.K. Mishra,	Addl Industrial Adviser	
3	Shri Sanjay Chavre	Sr. Development Officer	
4	Sh. N.L. Goswami	Sr Development Officer	

3. Heavy Electrical Industry (HEI) *

S.No.	Name	Designation	Reporting to
1.	Shri K.K. Tiwari	Industrial Advisor	JS(S)
2.	Shri Gajraj Singh	Sr. Development Officer.	
3.	Shri B.C. Nayak	Development Officer	
4	Sh. R.K. Jaiswal	Development Officer	

4. Technical Services Wing(B) – TSW(B)

References from DGFT for ratification of adhoc norms, Import of Restricted items.

S.No.	Name	Designation	Reporting to
1.	Shri K.K. Tiwari	Industrial Advisor	JS(G)
2.	Shri Gajraj Singh	Sr. Development Officer	
3.	Shri B.C. Nayak	Development Officer	

- Development council , working group and other councils, Project Import, Technology Collaboration and FDI and all related technical matters concerning to the sector.

References from DGFT for ratification of adhoc norms, import of restricted items.